

**MUSEUMS COMMITTEE
10 DECEMBER 2007**

Present: Councillors Armstrong, Charlesworth (in the Chair),
Dowling, Soan and Waite.

Museum Association Representatives: Mr Adams, Mrs
Barrett, Mr Peak, Mrs Purdey and Miss Reed

Apologies for absence were received from Councillor Pragnell

15. MINUTES

RESOLVED – that the minutes of the meeting held on 17
September 2007 be approved and signed by the Chair as a true
record.

16. DECLARATIONS OF INTEREST

The following councillor declared an interest in the minutes as
indicated:

<u>Councillor</u>	<u>Interest</u>
Waite	Personal - Any relating to East Sussex County Council

17. MUSEUM ACCREDITATION

The Museum Curator, Victoria Williams, presented a report to inform
the Committee that the Museum and Art Gallery had been awarded full
Accreditation status by the Museums, Libraries and Archives Council.

RESOLVED that the report be noted.

18. MUSEUM ACCESS AND LEARNING POLICY

Victoria Williams, Museum Curator, presented a report to consider the
draft Museum Access and Learning Policy.

Catherine Harvey was present and informed the Committee that the
consultation process had been in two phases involving both Primary
and Secondary Schools. There had been workshops held at schools
also. There had been a major project with Helenswood School and a
Diversity Day had recently gone ahead with Year 7 at Helenswood
School.

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The Policy will be reviewed at the end of 2010.

RESOLVED that the report be noted.

19. ATTENDANCE FIGURES

Victoria Williams, Museum Curator, presented a report relating to attendances for the second quarter of 2007/2008 at the Old Town Hall Museum, use of the Museum and Gallery's website and educational outreach activities

As the Museum and Art Gallery was closed to the public in 2006, figures for 2005 were given for comparison. It should be noted that the 2007 figures were for 9 weeks, whilst those for 2005 were for three months. Monthly figures for 2005 were unavailable.

As previously requested a breakdown of website hits were provided.

Ms Purdey asked why the events leaflets had not yet been sent out and Kevin Boorman informed her that they would be completed by the end of next week due to a corrupt disc containing the information needed.

RESOLVED that the report be noted.

20. VISITOR QUESTIONNAIRES

The Museum Curator, Victoria Williams, presented the above report and presented a copy of the Museum's visitor Questionnaire as requested at the last meeting.

It is intended to provide a regular analysis of feedback from visitor questionnaires at future meetings, most likely twice yearly. Staff at the Museum have been asked to involve as many visitors as possible in completing the questionnaire.

RESOLVED that the report be noted.

21. MUSEUM ACQUISITIONS

The Museum Curator, Victoria Williams, presented the above report to inform members of items acquired by the Museum since September

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2007. Most notable were three British Railway posters advertising Hastings from the early 1950s, Gaiety Theatre programmes and a ceremonial key presented to Mayor Hutchings on the opening of the Prudential Assurance Company offices.

RESOLVED that the report be noted and the Chair to sign the acknowledgement of thanks to the donors.

(The Chair declared the meeting closed at 3.00 pm)